

Board Policy Document

STAFF PERSONNEL

Series 400

Policy Title: Instructional Materials

Code Number: AR603.10

I. Selection of Instructional Materials

The Board retains the discretion to approve the curricula to be used in the District. However, certified personnel are delegated the authority to determine support instructional or supplemental materials, that can be utilized by and purchased by the District.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, certified personnel shall consider the current and future needs of the District, as well as the changes and the trends in education and society.

Community Review of Instructional Materials

The District development process requires representatives of the community to review the proposed materials prior to final adoption.

III. Process for Reconsideration of Instructional Materials

Any resident of the district may formally challenge instructional materials used in the education program. The Superintendent will establish a Reconsideration Committee to provide an open forum for discussion of challenged materials and to make a recommendation on the challenge. The committee shall have a minimum of one teacher, one head teacher, one principal, one curriculum director and two community or parent representatives.

First Adoption: December 15, 1998
Revision Adoption: September 26, 2000/April 13, 2006
Legal Reference:

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They will provide a written report of their findings to the Board of Education. Any member of the Reconsideration Committee or the complainant, if not satisfied with the decision of the committee or action taken by the administration, may request that the matter be placed on the agenda of the Board of Education.

IV. Selection of Textbooks

A. Committee

A broad committee of teachers, principals, parents and others shall be informed for each instructional materials adoption process.

B. Appeal

Individuals or groups may appeal textbook adoption decisions to the Board of Education for review.

The individual or group needs to file a letter with the Superintendent requesting a meeting with the Board of Education Policy Committee. The letter shall outline the reasons why they object to adoption of said text. The Board Policy Committee will review the objection and make a decision notifying those that appealed within fifteen (15) days. The decision of the Board Policy Committee may be appealed to the full Board by making a written request to the Superintendent. The Board will meet and take action considering the request within thirty (30) days.

V. Gifts

Educational materials given to the District must meet the criteria for selection of instructional materials.

See Board Policies 602.8—Curriculum Development/Adoption/Evaluation, 661—Media Center Materials Removal, and 681.19—Teaching Controversial