

Board Policy Document

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## **STUDENT PERSONNEL**

### ***Series 500***

**Policy Title:        Student Complaint Procedure**

**Code Number:     AR531**

Students should first talk to their teacher or the employee directly involved with their issue. Whenever possible, students should discuss their concerns with a guidance counselor. If students feel an administrator needs to be aware of their concern, they should speak with their building administrator prior to meeting with the central office administrators. If, after meeting with central office administration, a student still wants to discuss an issue with the Board of Education, the student may submit a written petition to the chair of the Board stating the issue at hand and the action sought. The Board may refer the student back to the administration or meet with the student as requested.

First Adoption:        October 11, 1994  
Revision Adoption: February 28, 1995/February 27, 2001  
Legal Reference: